



FIELD TRIP PERMISSION FORM

Event: Springridge Farm Field Trip

Destination: Springridge Farm (7256 Bell School Line, Milton (905) 878-4908)

Date: Wednesday, October 16th in the morning for the 3AM classes
 Wednesday October 16th in the afternoon for our JK/SK and 3PM classes
 Thursday October 17th in the morning for the 2AM classes

Agenda: **2AM and 3AM Classes:** Meet at Springridge Farm at 9:15am for attendance. Tour Springridge Farm from 9:30am to 11:00am. Dismissal from Springridge Farm at approximately 11:00am.

3PM and JK/SK Classes: Meet at Springridge Farm at 12:45 pm for attendance. Tour Springridge Farm from 1:00pm to 2:30pm. Dismissal from Springridge Farm at approximately 2:30pm.

Cost: \$15/child

Please review the Field Trip Policy and complete the attached form. Return the completed form and your payment of \$15/child to **the VP of Special Events mail box no later than October 9, 2019** (cash or a cheque made payable to Nottingham Co-operative Preschool).

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NOTTINGHILL CO-OPERATIVE PRESCHOOL FIELD TRIP PERMISSION FORM

Please submit form to the VP Special Events mailbox no later than Wednesday October 9, 2019.

I, _____, give permission for my child, _____, to attend the field trip to Springridge Farm. I have enclosed my payment of \$15/child.

Please circle: **October 16, 2019** **October 17, 2019**
 Miss Kim 3AM Miss Kim 2AM
 Miss Jessica 3AM Miss Jessica 2AM
 3 PM/ JK/SK

Please answer the following questions. Thank you for your co-operation!

1. Will you be accompanying your child on this field trip?	YES	NO
2. If no, then please make arrangements with another parent to take your child. Please note the parent's name here.		
3. Does your child require an EpiPen? (If yes, then a parent must accompany your child on the field trip and bring an EpiPen.)	YES	NO

Name: _____

Signature: _____



Field Trip Policy

Who May Attend a Field Trip:

Any child registered in a program at Nottingham Co-operative Preschool (“**Nottingham**”) will be permitted to attend field trips with a parent or caregiver. **Siblings are not permitted on field trips.**

Transportation:

Parents/caregivers are responsible for the transportation of their own child to and from the location of the field trip. Teachers are not permitted to transport children in their vehicle.

Parents/caregivers who are unable to drive/attend the field trip with their child are required to make alternate travel/supervision arrangements with another parent/caregiver prior to the field trip. This arrangement is to be noted on the Field Trip Permission Form.

For legal reasons if a parent/caregiver needs to make changes to the travel/supervision plans of their child on the day of the trip, they must provide the teachers with written confirmation that the parent/caregiver who will be attending with their child is permitted to do so.

Criminal Reference Check:

Parents or caregivers attending the field trip are not required to have a criminal reference check as they will be responsible for supervising only the child or children as noted on the Field Trip Permission Form.

Permission Form:

Permission forms must be signed by parents/caregivers and returned directly to the child’s teacher. If the teachers have not received the form by the designated date, we will assume that you have not given permission for your child to participate. Late permission slips cannot be accepted due to the need to confirm attendance numbers for the field trip with the venue.



For Those Children NOT Attending the Field Trip:

If your child will not be participating in a field trip, please make alternate arrangements for him/her as classes will NOT be held on the day of the field trip. If a child is absent on the field trip date (i.e. because of illness), parents/caregivers must leave a message for the teachers on the preschool's voicemail (905) 827-1442, Ext. 1.

Children with Severe Allergies:

Parents/caregivers of children with severe allergies (where epinephrine may be required) are required to ensure that the parent/caregiver who is attending the field trip with their child has the child's EpiPen(s) with them on the field trip. The teachers will not be carrying the child's EpiPen(s) with them.